

BOARD OF TRUSTEES MEETING
Hartsville Branch December 19, 2012

MINUTES – NOVEMBER, 2012
BOARD OF TRUSTEES MEETING

The Board meeting was called to order by Chairman Ken Hughes at 5:01 P.M. Anne Baldwin made a motion to approved the agenda. Jenelle Davis seconded the motion.

Board members in attendance were Jenelle Davis, Bobbie Gardner, Ken Hughes, Warren Arthur, Elaine Reed, and Anne Baldwin.

Chairman Hughes recognized the following visitors: Charlene McDonnough, Audrey Tripp, and Sherry Humphries.

Consent Agenda: The October minutes were approved.

Director Jimmie Epling gave the financial report. There is one issue with 64100 State Aid budget line. Jimmie Epling is working with the courthouse to work out inconsistent issues. Ken requested that the Rural Development Loan be taken off the financial statement.

One item not included in the librarians report is the announcement that the Darlington County Library was awarded the Jimmy Newsom Award by the Darlington County School System. Jimmie Epling and Board President Ken Hughes will accept the award on December 7, 2012 at the Hartsville Country club.

Jimmie Epling gave out a "New Customer Guide" which has been developed to give new customers with all the information they need. Jimmie Epling shared a proposed library logo with palm fronds made to look like the pages of a book opening. There were suggestions of a few changes needed for the logo.

Jimmie Epling also gave each member a copy of "Cyber Attack Against S.C. Department of Revenue" developed by the S.C. Dept. of Revenue to help the public. Another handout given to board members is for all users of the libraries. This includes the address of all libraries, hours of operation, programming, materials, and other information.

Jimmie Epling gave a report on monthly statistics which now includes extra columns which he explained. He also gave a report on the Library Image Audit done at the Darlington Library. Audrey Tripp has done this for the Hartsville Library also.

The Annual report for the State was included in handout and has been sent to the state.

Charlene McDonnough gave the Society Hill Report. They have a new bike rack built by Carolyn Cribb's son and donated. Sherry Humphries and Audrey Tripp also gave brief reports on the Lamar and Hartsville libraries respectively. Written reports of these libraries was included in the board meeting's packet.

Unfinished Business

The Friends of the Lamar Library are waiting for confirmation of the grant of \$150,000 for the Lamar Addition from the Drs. Bruce and Lee Foundation.

New Business

The libraries closing dates for 2013 were reviewed. On Monday holidays, the libraries are also closed on Saturday and Sunday also. Elaine Reed made a motion to accept the holiday calendar. Anne Baldwin seconded the motion. The motion carried.

The board meeting schedule was presented. Bobbie Gardner made a motion to accept the third Wednesday of each month for board meeting. Warren Arthur seconded the motion. Motion carried.

A "Have a Heart Month" food for find amnesty was discussed. The fine forgiveness rate is one non-perishable food item will result in the forgiveness of \$5.00 in fines. This is just for items returned, not lost items. It was reported \$2,300 in fines was collected in 2012. This will be promoted in January in newspapers and radio. Each library has identified a local food bank that will receive the food taken in lieu of fines. The motion was made to approve the "Have a Heart Month" food for fines amnesty in the month of February. Jenelle Davis made the motion. Warren Arthur seconded the motion. Motion Carried.

Bobbie Gardner made a motion to adjourn. The motion was seconded by Anne Baldwin. Meeting adjourned at 6:05 P.M.
