

DARLINGTON COUNTY LIBRARY SYSTEM
204 North Main Street, Darlington, SC 29532

BOARD OF TRUSTEES MEETING
Lamar Branch January 16, 2013

MINUTES – DECEMBER 19, 2012 - HARTSVILLE
BOARD OF TRUSTEES MEETING

OPENING OF REGULAR MEETING

The meeting was called to order by Chairperson Ken Hughes at 5:10 P.M. A quorum was declared with the following members in attendance: Ken Hughes, Juanita McFarland, Bobbie Gardner, Elaine Reed, Warren Arthur, and Pearl Jeffords.

The following visitor was present and recognized: Audrey Tripp, Hartsville Branch Manager.

CONSENT AGENDA

A correction was made to the agenda. The next meeting will be held at the Lamar Library, not the Hartsville Library, on January 16, 2013. A motion was made to accept the agenda by Warren Arthur and seconded by Elaine Reed, with noted correction. Motion carried. The minutes were approved with two corrections.

FINANCIAL REPORT

The financial report was given by the Director, Jimmie Epling. He stated that item # 43400 (repairs and maintenance) has been exhausted with only 5% left in budget. Items # 64000 (Books and periodicals) and # 64100 (State aid materials) are being corrected by the county finance department. Those items will show different figures next month. The Rural Development Loan # 47410 will be removed from the report. Having no comments or questions, the report was accepted as information.

DIRECTOR'S REPORT

Jimmie Epling showed every one the Jimmy Newsom Signature Award plaque that was presented to the Darlington County Library System by the Darlington County School District. The award was presented by Mr. Newsom to the Library's Board President Ken Hughes and Library Director Jimmie Epling. It will be rotated at the branches for display for four weeks each and then placed in a permanent setting at the Darlington Library. A picture is on the website also. An organizational chart with staff at each location and hours was given to each member. This information will be helpful when planning the budget for next year. An Image Audit was completed by the Darlington staff and some areas need work. The building and grounds, and signage need improvement. Some interior areas need painting. The staff will compile a list of things that can be done without using many funds and bring them to the Board. A dress code addressing what

is acceptable attire was discussed. Jimmie asked everyone to check out the website. It is user friendly and contains more news and statistics about the county.

LIBRARY REPORT

Audrey Tripp, Hartsville Branch Manager, reported that the Head Start classes visited the library. Approximately 213 individuals including teachers and parents attended the program. All children had the opportunity to make ginger bread men, which they enjoyed. They had story time with Lori, and Jimmie Epling, the Library Director; he gave each child a book. He said that the staff did a great job planning the event. The Friends Board approved their budget and discussed plans for the coming year.

COMMITTEE REPORTS

NONE

UNFINISHED BUSINESS -LAMAR UPDATE

Ms. Faye Griffin, Co-Chair of the Friends of the Lamar Library Special Projects/Building Committee, received confirmation that the group had been awarded a grant of \$150,000 for funding Phase II of the Branch's expansion project. The county needs to officially accept the money. A motion was made by Bobbie Gardner to pass a resolution recommending that the county accept the grant. Warren Arthur seconded the motion. Motion carried.

NEW BUSINESS

The Director, Jimmie Epling, stated that the public library directors in South Carolina belong to the Association of Public Library Administrators, and the dues are \$225.00 per year. Funds for this are budgeted under professional memberships. An additional assessment was approved by the association to pay a lobbyist this year. The additional assessment is \$154.40 for our county. There was a lengthy discussion and several questions were asked. Elaine Reed asked why the dues do not cover the cost of lobbyist. It was stated that public funds cannot be used to pay lobbyist, only private funds can be used. It was suggested that perhaps the Friends group at each library could divide the cost. The Hartsville Friends By-Laws states that they can only spend monies on the Hartsville Library. It was suggested by Ken Hughes that Jimmie Epling contact the Friends groups and report the findings to the board at the next meeting. Jimmie Epling gave an update on the proposed logo. He presented pictures of the logo (tree and crescent). All members liked the design. Elaine Reed made a motion to accept the logo, and the motion was seconded by Pearl Jeffords. Motion carried.

PROPOSED AGENDA ITEM FOR NEXT MEETING

Administrator's dues will be added to the agenda.

Bobbie Gardner made a motion to adjourn the meeting. Elaine Reed seconded the motion. The meeting was adjourned at 5:57pm.