



BOARD OF TRUSTEES MEETING

Darlington Branch June 19, 2013

MINUTES – JUNE , 2013
BOARD OF TRUSTEES MEETING

OPENING OF REGULAR MEETING

The meeting was called to order by Chairman Ken Hughes at 5:01 p.m. A quorum was met with the following members present: Elaine Reed, Bobbie Gardner, Juanita McFarland, Warren Arthur, and Ken Hughes.

Members absent were: Janelle Davis and Pearl Jeffords.

The following visitors were present and recognized: Audrey Tripp, Hartsville Branch Manager, Charlene McDonnough, Society Hill Branch Manager and Carol Hardee, Darlington Branch Manager.

CONSENT AGENDA

A motion was made and seconded to accept the agenda as written.

The May minutes were approved as submitted.

FINANCIAL REPORT

Jimmie Epling, the Director, stated that money had been shifted from one account to another in order to buy office supplies. This was done within the budget and there is money to purchase more large print books. This report was accepted as information.

DIRECTOR'S REPORT

The Director announced that we will be getting a new Board member named Leslie Pemberton from Hartsville. She was nominated by Darlington County Councilman Wesley Blackwell and will attend the July meeting. Ken Hughes stated that he gave her the rules and regulations information. The trial run of an in-house budget tracking system began on June 10th. The system is a series of Excel spreadsheets based on the operational budget of the Library. Each item will be tracked so that the Library records can be reconciled with the Courthouse records. This in-house tracking system will be tweaked as needed during the trial run and instituted on July 1st with the new budget. The new budget passed the first and second readings and the third reading will be done soon. The Library has been selected to receive the "Created Equal: America's Civil Rights Struggle" film set and \$1,200 programming stipend from the Bridging Cultures Initiatives from the Gilder Lehrman Institute. Coker College will work with the Library on this project and scholars will be contacted to come in and speak.

LIBRARIAN'S REPORT

Carol Hardee, Darlington Branch Manager, stated that they are doing well and the Summer Reading Program is really going great. Audrey Tripp, Hartsville Branch Manager, stated that they had the opening of the photo exhibit and the pictures will be on display in the Library until the end of July. Board member Anne Baldwin has some pictures on display. The Summer Reading Program has begun and they had 175 patrons present. They have been very busy. Charlene McDonnough, Society Hill Branch Manager, stated that things are going well and they had 30 children present for the opening of the Summer Reading Program.

COMMITTEE REPORTS

None.

UNFINISHED BUSINESS

A. Lamar Update: Jimmie Epling stated that he, Materials Manager, Sherman Dibble, and Lamar Branch Manager Sherry Humphries met with architect Michael Walker of Tych & Walker Architects, LLP on June 7th to receive a copy of the standard AIA contract form that the county will need to sign and approve. Walker is proposing a flat fee of \$40,000 for his architectural services. Jimmie Epling will send the reports to the committee members and they will meet with Mr. Dibble at the Courthouse very soon.

B. The Nominating Committee presented the following members for officers for 2013-14:

A motion was made by Bobbie Gardner to nominate Anne Baldwin as Chairperson. Juanita McFarland seconded the motion. Motion carried.

A motion was made by Elaine Reed to nominate Warren Arthur as Vice Chairperson. Bobbie Gardner seconded the motion. Motion carried.

A motion was made by Bobbie Gardner to nominate Elaine Reed as Secretary. Juanita McFarland seconded the motion. Motion carried.

The 2013-14 officers are:

Chairperson	Anne Baldwin
Vice Chairperson	Warren Arthur
Secretary	Elaine Reed

NEW BUSINESS

The Director stated that he is reviewing the Library Card Eligibility Requirements, which is a part of the Circulation Policy, for county residents or members of the consortium. Complimentary cards can be issued to non-residents such as the President, government officials, etc. when they are visiting the area. Changes in the charges and overdue fines will be given at the next meeting. A motion to approve the Library Card Eligibility Requirements as corrected was made by Warren Arthur and seconded by Anne Baldwin.

This was Ken Hughes' last meeting because he has completed his tenure on the Board. He has served on the Board for approximately 10 years. Anne Baldwin suggested that he remain on the Lamar Building Committee because he is a member of the Lamar Friends. All members agreed. Jimmie Epling gave Ken Hughes a plaque thanking him

for his service and said that a book will be placed in the Hartsville Library with his name inscribed in it. The regular meeting was adjourned at 6:04 p.m.

A motion was made by Warren Arthur to go into a brief Executive Session. Elaine Reed seconded the motion. Motion carried. The meeting was adjourned 6:20 p.m.