



BOARD OF TRUSTEES MEETING
Lamar Branch September 18, 2013

MINUTES – SEPTEMBER, 2013
BOARD OF TRUSTEES MEETING

OPENING OF REGULAR MEETING

The meeting was called to order by the Vice Chairman Warren Arthur at 5:00 p.m. A quorum was met with the following members present: Bobbie Gardner, Warren Arthur, Juanita McFarland, Leslie Pemberton, and Elaine Reed

Members absent were: Anne Baldwin, Jenelle Davis, and Pearl Jeffords

The following visitors were present and recognized: Carol Hardee, Darlington Branch Manager, Charlene McDonough, Society Hill Branch Manager, Sherry Humphries, Lamar Branch Manager and Audrey Tripp, Hartsville Branch Manager.

CONSENT AGENDA

A motion, made and seconded was carried to accept the agenda as written.

August minutes were approved.

FINANCIAL REPORT

Jimmie Epling, the Director, stated that at this time all expenditures are where they should be except line item 64100. This is the line item for state aid and it is below 75%.

DIRECTOR'S REPORT

The Director's report included the following:

1. The State Library System granted a waiver to the Darlington Library System for noncompliance with the minimum requirement for information resources.
2. Staff Development Day scheduled for October 14, 2013 at the Hartsville Library. Two staff from the State Library System will make a presentation on Customer Service.
3. Darlington County finance director reported that a recent audit revealed that 2 employees did not have the required amount of retirement funds taken out of their paychecks. It has been worked out so that it will not be a hardship on the employees and also rectify the county finance records.
4. Until the new position is filled, the director has contracted with a company to provide IT services. The terms are 80 hours at \$75 an hour for 2 months. The company offered a \$15 discount if we would provide them with a block of hours that exceeds the terms of the contract.
5. Update on hiring IT person – the application process has been reopened.

6. The State Library System contacted the director to inform him of a grant to participate in the Library Journal's Directors' Summit: Where Design Thinking and Impact Measures Meet, a two day program, November 19th & 20th, 2013 in Chicago, IL. Registration is free and the grant covers travel and accommodations. As this is the same time as the board's regularly scheduled meeting, the director asked the board to consider rescheduling to an earlier date to have the approval of the full board.

LIBRARIAN'S REPORT

Sherry Humphries, Lamar Branch Manager stated all programs are doing very well. She further stated that she would like for all construction to be completed before the Summer Reading Program begin.

COMMITTEE REPORTS

None

UNFINISHED BUSINESS

A. Lamar Update – All systems on go. Waiting on the county attorney for all the proper signatures.

NEW BUSINESS

A motion made by Elaine Reed and seconded by Bobbi Gardner was carried to change the Darlington Library Board November meeting to Tuesday, November 12, 2013 from its regularly scheduled time of Wednesday, November 20, 2013. The change was made so Director Jimmie Epling can attend the Library Journal's 2013 summit entitled "Innovating From the Top: Where Design Thinking and Impact Measures Meet" which takes place in Chicago on November 19 and 20, 2013.

PROPOSED AGENDA ITEMS FOR THE NEXT REGULAR MEETING

None

EXECUTIVE SESSION

A motion made by Bobbi Gardner and seconded by Juanita McFarland was carried to go into executive session.

ADJOURNMENT

At the end of the executive session, a motion carried to adjourn the meeting at 6:20 p.m.

Respectfully Submitted