

**BOARD OF TRUSTEES MEETING MINUTES**  
**SEPTEMBER, 2014**  
Hartsville Branch    September 17, 2014

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**OPENING OF REGULAR MEETING**

The meeting was called to order by the Chairman Bobbi Gardner at 5:00 p.m. A quorum was met with the following members present: Warren Arthur, Bobbi Gardner, Gail Gandy, Carolyn Marine, Leslie Pemberton, Elaine Reed, Ann Baldwin.

The following visitors were present and recognized: Carol Hardee, Darlington Branch Manager; Audrey Tripp, Hartsville Branch Manager, Charlene McDonough, Society Hill Branch Manager, and Wilson Sims of Sims and Steele.

**CONSENT AGENDA**

A motion was made by Leslie Pemberton and seconded by Ann Baldwin and was carried to approve the proposed agenda.

A motion made by Ann Baldwin and seconded by Gail Gandy and was carried to approve the July minutes.

**FINANCIAL REPORT**

Jimmie Epling, the Director, stated that the big expense so far was \$18,000 for a new A/C unit for Darlington. They have four units overall for the building. There were also five computers purchased for Hartsville, four for the public to replace units removed from the floor in the spring and one for the circulation desk to replace a unit that died in August.

**DIRECTOR'S REPORT**

The Director's report included the following:

- A. Summer reading was very successful. We easily beat the goal of signing up 1,000 readers. The children's staff has already started planning for next year. The circulation figures were also up during the summer months.
- B. The Director and staff of the system participated in the Florence Comic Con 2014 this past Sunday. The library's Facebook page has pictures of costumed characters that stopped at the library booth and posed with a book of their choice. Overall about 90 pictures were taken throughout the day.
- C. The Public Library Association (PLA) is holding a leadership conference in March in Charleston. The State Library will support and pay for Jimmie to attend this conference if he is selected to attend.
- D. Jimmie will be taking vacation Sept. 23<sup>rd</sup> and 24<sup>th</sup> so that he can be a facilitator for the SCLends library consortium as they try to iron out problems of software, staffing, and budget.

**BRANCH MANAGER'S REPORT**

Audrey Tripp gave the report on Hartsville. The four new computers for the public are being used without issue. The computers continue to be heavily used throughout the

day. The Friends are in preparation mode for membership renewals and an October 9<sup>th</sup>-12<sup>th</sup> book sale. Staff continues to change.

### **COMMITTEE REPORTS**

No Committee reports.

### **UNFINISHED BUSINESS**

A. Lamar Update – Library Director, Jimmie Epling reported that the ground breaking was a success even on a very hot day. There were 50-70 attendees at the “short but sweet” ceremony. The construction firm has moved in equipment and started digging. The first issue was the original construction of the brick facing on the wall being removed. The bricks were not secured to the exterior wall in a manner that would keep them in place when the lower bricks were removed. The current construction will put in a plywood structure and replace the bricks in the appropriate manner. The timeline submitted estimates a January 15<sup>th</sup> completion.

### **NEW BUSINESS**

There was no new business.

**PROPOSED AGENDA ITEMS FOR THE NEXT REGULAR MEETING - None**

**EXECUTIVE SESSION - None**

### **ADJOURNMENT**

A motion carried to adjourn the meeting at 5:25 p.m.

**Respectfully Submitted**